

SEAS Morris Chapter

Duties and Responsibilities of Audit Committee chairperson

Duties and Responsibilities:

- Conduct annual audit or hire outside agency to conduct audit of all Chapter accounts and funds
- Report findings to General Membership on a timely basis
- Provide written report of findings to the Commodore

Skills Needed:

- Sailing skills: None beyond minimum for membership
- Basic Mathematical skills
- Familiarity with basic bookkeeping, auditing and Generally Accepted Accounting Principles

Chairperson:

- Appointed by the Commodore